



WEST CENTRAL AREA COMMITTEE



AGENDA

To: City Councillors: Cantrill (Chair), Holt (Vice-Chair), Bick, Gehring, Gillespie, Holland and Ratcliffe

County Councillor: Cearn

City and County Councillors: Hipkin and Nethsingha

Dispatched: Wednesday, 21 September 2016

Date: Thursday, 29 September 2016

Time: 7.00 pm

Venue: St Marks Community Centre, Barton Road, Newnham, CB3 9J2

Contact: Democratic Services **Direct Dial:** 01223 457013

1 **Apologies**

2 **Declarations of Interest**

Members of the committee are asked to declare any interests in the items on the agenda. In the case of any doubt, the advice of the Monitoring Officer should be sought **before the meeting**.

3 **Minutes** (*Pages 5 - 20*)

To confirm the minutes of the meeting held on 12 July 2016.

4 **Matters and Actions arising from the Minutes** (*Pages 21 - 22*)

Committee Action Sheet from last meeting attached.

Items for discussion

5 **Open Forum**

Refer to the 'Information for the Public' section for rules on speaking.

- 6 Street Lighting on Burrell's Walk**
Balfour Beatty and County Council representatives invited to discuss the lighting on Burrell's Walk.
- 7 City Deal - Proposed Peak Time Road Closures Consultation**
A City Deal representative has been invited to go through the proposals with residents.
- 8 Local Liaison Forum / Western Transport Corridor**
Update on the status of the LLF.
- 9 West Cambridge Development Site - University of Cambridge**
Planning Officers to update meeting on the progress of the University's application on the West Cambridge site.

Items for decision

- 10 Environmental Reports - WAC** *(Pages 23 - 48)*
- 11 Environmental Improvement Programme Second Round**
(Pages 49 - 56)

Meeting Information

Open Forum	Members of the public are invited to ask any question, or make a statement on any matter related to their local area covered by the City Council Wards for this Area Committee. The Forum will last up to 30 minutes, but may be extended at the Chair's discretion. The Chair may also time limit speakers to ensure as many are accommodated as practicable.
Filming, recording and photography	The Council is committed to being open and transparent in the way it conducts its decision making. The public may record (e.g. film, audio, tweet, blog) meetings which are open to the public.
Facilities for disabled people	<p>Level access is available at all Area Committee Venues.</p> <p>A loop system is available on request.</p> <p>Meeting papers are available in large print and other formats on request prior to the meeting.</p> <p>For further assistance please contact Democratic Services on 01223 457013 or democratic.services@cambridge.gov.uk.</p>
Queries on reports	If you have a question or query regarding a committee report please contact the officer listed at the end of relevant report or Democratic Services on 01223 457013 or democratic.services@cambridge.gov.uk .
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WEST CENTRAL AREA COMMITTEE12 July 2016
7.10 - 10.00 pm**Present**

Area Committee Members: Councillors Cantrill (Chair), Bick, Gehring, Gillespie, Holland, Holt, Nethsingha, Ratcliffe

Area Committee Members: County Councillor Cearn

Area Committee Members: City and County Councillor Nethsinga

Officers:

Head of Property Services: Dave Prinsep
Operations Manager – Cleansing: Don Blair
Senior Engineer: John Richards
Committee Manager: James Goddard

Other Officers in Attendance:

Chair of the Local Liaison Forum: Helen Bradbury
Project Manager, Major Infrastructure Delivery – County Council: Tim Watkins
Police Sergeant: Ian Wood
Senior Anti-Social Behaviour Officer: Marianne Crozier
Project Officer: James Ogle

FOR THE INFORMATION OF THE COUNCIL

16/24/WAC Election of Chair and Vice Chair - WCAC

The Committee Manager took the Chair whilst the West/Central Area Committee elected a Chair.

Councillor Bick proposed, and Councillor Holt seconded, the nomination of Councillor Cantrill as Chair.

Resolved (by 6 votes to 0) that Councillor Cantrill be Chair for the ensuing year.

Councillor Cantrill assumed the Chair from the Committee Manager at this point.

Councillor Nethsingha proposed, and Councillor Bick seconded, the nomination of Councillor Holt as Vice Chair.

Resolved (by 6 votes to 0) that Councillor Holt be Vice Chair for the ensuing year.

16/25/WAC Apologies

Apologies were received from Councillor Hipkin.

16/26/WAC Declarations of Interest

No declarations of interest were made.

16/27/WAC Minutes

The minutes of the meeting held on 18 April 2016 were approved as a correct record and signed by the Chair.

16/28/WAC Matters and Actions arising from the Minutes

Committee	West/Central Area Committee
Date	20/04/16
Circulated on	21/04/16
Updated on	08/07/16

ACTION	LEAD OFFICER/MEMBER	TIMESCALE	PROGRESS
<u>Open Forum</u> Councillor Bick to work with residents to review parking options for Orchard Street.	Councillor Bick	Feedback at next WCAC 12/07/16	Councillor Bick had difficulty locating the correct resident to liaise with. Having done so recently he would follow up to see if there was a consensus amongst residents regarding charges. Councillor Bick had liaised with

			Councillor Cearns and the County Council regarding parking options.
<u>Open Forum</u> Councillor Cearns to raise residents' concerns regarding parked taxis causing traffic congestion in Emmanuel Road and Station Road. Situation exacerbated by taxis not parking in designated ranks.	Councillor Cearns	Feedback at next WCAC 12/07/16	Councillor Cearns has been monitoring and liaising with both Councils on the ongoing problems and would be attending the next Taxi Forum on 29 July 2016. Councillor Cearns was liaising with the Police and taxi drivers regarding issues affecting Warwick Road and Windsor Road.
<u>Environmental Report</u> Wendy Young to contact Waste Manager regarding supplying appropriate bins at the Adam & Eve Recycling Centre eg the lids are too heavy for people to access current ones.	Wendy Young (Operations Manager – Community Engagement and Enforcement, Environment)	Feedback at next WCAC 12/07/16	A referral was made to the Recycling Officer who advised that if residents had issues with large bins, smaller bins could be used to facilitate recycling. This has been actioned at both Adam and Eve Street and Park Street in the past as well.
<u>Environmental</u>			

<u>Report</u>			
Wendy Young to liaise with Highways Authority Officers to investigate issues caused by untidy skips in Hardwick Street and Derby street.	Wendy Young	Feedback at next WCAC 12/07/16	Referrals were made to the County Council team that deal with skip permitting and management following the last area committee, and asked that action be taken to look into the issue.
<u>Environmental Improvement Programme</u>			
Dave Prinsep to investigate funding available to remove redundant phone boxes from Fitzroy/Burleigh Street (WC5). The intention is for WCAC to matchfund the Grafton Centre site owner to undertake work.	Dave Prinsep (Head of Property Services)	Feedback at next WCAC 12/07/16	
<u>Environmental Improvement Programme</u>			
John Richards to investigate funding available to repair/replace	John Richards (Senior Engineer)	Feedback at next WCAC 12/07/16	Officers are quantifying the practicability and likely costs of undertaking minor

the bench/planter in Jesus Lane (WC6).			repairs to the existing timber bench and planter adjacent to the Friends Meeting House, for further consideration. It would not currently be possible to fund a replacement/upgrade for the existing unit through s106 monies.
<u>Environmental Improvement Programme</u> John Richards to investigate funding available for Appendix C project 19 Warwick Road / Windsor Road passageway: Implementing a demarcation line on the pavement to separate cyclists and pedestrians.	John Richards	Feedback at next WCAC 12/07/16	Officers are investigating with County Council colleagues the practicability of adding advisory markings as suggested. If the suggestions prove practicable, and are supported locally, the costs could most likely be met from existing project budgets.
<u>Environmental Improvement Programme</u> John Richards to investigate if s106 funding more appropriate for funding benches on	John Richards	Feedback at next WCAC 12/07/16	A small number of additional benches might potentially be funded from existing s106 monies subject to the normal priority setting, and technical

New Square instead of EIP.			development, processes.
<u>Any Other Business</u>			
Committee Manager to circulate email to WCAC from Cllr Smith and Jacqueline Billing (Parkside Federation) inviting East and West Area Councillors to come into both Parkside and Coleridge in the summer term to talk to students in June.	Sarah Steed (Committee Manager)		Sarah Steed to co-ordinate emails to East and West Area Councillors. Awaiting details from Cllr Smith.

Committee	West/Central Area Committee
Date	12/07/16
Circulated on	18/07/16
Updated on	

ACTION	LEAD OFFICER/MEMBER	TIMESCALE	PROGRESS
<u>Matters Arising</u>			
Councillor Holland asked for follow up on her query (P13): Identify who was responsible for the maintenance of	Councillor Holland Head of Property Services (as WCAC Lead Officer) Senior Engineer (in case EIP relevant)	Feedback at next WCAC 29/09/16	The red pillar boxes are the responsibility of the Royal Mail. One in question is on Storey's Way. There are others across the city that are badly

red pillar boxes eg in Newnham.			in need of paint.
<u>Matters Arising</u> Councillor Holland asked for follow up on her query (P19): Warwick Road / Windsor Road passageway. Now seeking drawings to pursue pavement issue.	Councillor Holland		Issue goes back over 18 months. Councillor Holland was informed a demarcation line could not be implemented on the pavement to separate cyclists and pedestrians.

16/29/WAC Record of Officer Delegated Decisions: West/Central Area Committee

16/29/WACa Christ's Pieces Tennis Courts: Improvements

The decision was noted.

The Committee received an update (via written statement) from the Sport & Recreation Manager. The work was now complete since approval was given. The four tennis courts, nets, lines and new netball court markings were all open for free general public use as of Wednesday 6 July 2016.

There are still six new cycle racks to be installed by the courts, and four new benches and a bin to go inside the courts over the next couple of weeks.

16/30/WAC Re-Ordering Agenda

Under paragraph 4.2.1 of the Council Procedure Rules, the Chair used his discretion to alter the order of the agenda items. However, for ease of the reader, these minutes will follow the order of the agenda.

16/31/WAC Open Forum

Members of the public asked a number of questions, as set out below.

1. Ms Heath raised the following issues:

- i. **Queried who was accountable for the unsatisfactory replacement of street lights in Burrells's Walk. Pleasant functional lights had been removed and replaced with unattractive ones.**
- ii. **Expressed concern with the process and lack of consultation. Queried if councillors had any input into the scheme.**

Councillor Cantrill said the process was on-going. A site meeting was expected 13 July to be attended by him, Councillor Herbert and officers. Councillor Herbert had undertaken to look at the site to see if the scheme was fit for purpose.

Councillor Nethsingha said an investigation should be undertaken as the wrong councillors were consulted before the street lights were removed. Replacement street lights were not fit for purpose and corrective action should be undertaken as they were not like for like replacements.

West/Central Area Committee (WCAC) expressed concern regarding the Balfour Beatty contract and how City Council funding to supplement County Council funding had not led to improved lighting.

Councillor Cantrill said he had undertaken a Newnham Ward walk around with a Balfour Beatty representative, who had subsequently left, so the experience had been lost. This was symptomatic of the poor service from Balfour Beatty. As was poor work, such as installing a lamp in the middle of someone's driveway, which took three months to remove.

Action Point: Councillor Cantrill to invite Balfour Beatty representatives to next WCAC to raise issues and concerns regarding lighting.

2. A member of the public asked how long the Balfour Beatty contract would last.

Councillor Nethsingha said the contract would last twenty years.

3. Mr Danish raised the following issues:

- i. **Supported traffic calming in Canterbury Street.**

- ii. **Suggested a filtering system like in Gwydir Street, as opposed to implementing a width restriction.**

Councillor Holt referred to comments made about cycle safety in the April WCAC meeting. Students who visited Cambridge did not always cycle safely.

Councillor Gillespie said that officers were looking into funding to turn one way streets (for vehicles) into contraflows for cyclists.

Members of the public said that a lack of signage made it hard for people to tell if roads were one way or not, and where pavements were dual use for pedestrians and cyclists.

4. **Ms Heath said the streetscape in general needed heritage champions to join up work.**

Action Point: Councillor Cantrill to invite representatives to next WCAC to discuss streetscape:

- **(City Council) Leader, Executive Councillor for Planning Policy & Transport, Head of Planning.**
- **County Council representatives.**
- **Officers: Green space, heritage.**
- **Chair of Cambridge Past, Present & Future.**
- **Cambridge BID.**

16/32/WAC Local Liaison Forum / Western Transport Corridor

The Committee received a verbal presentation from the Chair of the Local Liaison Forum (LLF) regarding the aims, governance, membership and actions of the LLF to date.

The presentation outlined:

- i. Referred to details on the Greater Cambridge City Deal website (<http://www4.cambridgeshire.gov.uk/citydeal/>).
- ii. The first LLF meeting was 14 June 2016. It was established as a public engagement forum. Ten key issues were debated and resolutions adopted. These would be reported to the City Deal Executive Board 13 July. The Chair of the Local Liaison Forum would attend the Board meeting to ask City Deal Members how the LLF could better input into Executive Board decision making.

- iii. The next LLF meeting was timetabled for W/C 13 September. An update on progress would be sent to West Central Area Committee.

The Committee made the following comments in response to the report:

- i. Residents were just beginning to appreciate the impact of the City Deal on their communities. LLFs were a way to feed into City Deal deliberations.
- ii. Officers servicing the City Deal should respond to LLF resolutions (there was a perception they did not).

The Chair of the Local Liaison Forum said the following in response to Members' questions:

- i. This was the first LLF to engage with the City Deal Joint Assembly, others had not. Transparency and scrutiny of decision making was sought.
- ii. Members of the public could attend City Deal meetings, but only elected representatives could vote. Public questions could be sent to the LLF by email to be raised at City Deal meetings if members of the public were unable to attend in person.

In response to Members' questions the Project Manager said that officers responded to LLF resolutions then made recommendations to the City Deal Project Board for discussion and voting on.

Ms Heath, speaking as a member of the public, made the following points:

- i. She had attended a number of City Deal Executive Board meetings but was still unclear on how the process worked.
- ii. It was hard for people to attend City Deal meetings as details were hard to find.

16/33/WAC Ice Rink on Parker's Piece

The Committee received an information note from the Asset Manager (S&OS).

The report outlined a public meeting to discuss issues surrounding the North Pole ice rink on Parker's Piece is to be held on Thursday 21 July from 6pm in the Council Chamber at the Guildhall.

Councillor Cantrill invited WCAC Members to raise any issues/concerns at the 21 July meeting.

16/34/WAC WCAC Policing & Safer Neighbourhoods

The Committee received a report from Sergeant Wood regarding the policing and safer neighbourhoods trends.

The report outlined actions taken since the Committee on 11 February 2016. The current emerging issues/neighbourhood trends for each ward were also highlighted (see report for full details). Previous priorities and engagement activity noted in the report were:

- i. Continuation with licensed premises enforcement visits.
- ii. Violent crime in the city centre.
- iii. Traffic junction enforcement and general road safety (all road users).
- iv. Cycle theft.

Sergeant Wood made the following points:

- i. (In reference to an Open Forum point): An Induction Officer visited overseas college students to make them aware of the Highway Code.
- ii. Referred to cycle proficiency training offered by Outspoken.
- iii. Regulations set out where signs could be placed on the highway. Police did enforce the Highway Code.

The Committee discussed the following policing issues:

- i. The number of rough sleepers in Cambridge and how this could be addressed by the Police and partner agencies.
- ii. Inconsistent enforcement of the Highway Code at junctions. For example when pedestrians, cyclists and vehicles jumped the lights.
- iii. Bollards in Burleigh Street, Mill Road and East Road being lowered when they should stop traffic coming through.
- iv. Rat running by taxis in Silver Street.
- v. Anti-social behaviour towards cyclists:
 - a. By vehicles on the road.
 - b. Through comments on social media.
- vi. Better use of social media to inform members of the public about police activity in their area.
- vii. The increase in aggressive begging.
- viii. The increase in racism/race hate crime since the Brexit decision.
- ix. The increase in levels of anti-social behaviour such as fights between young people.
- x. Drugs and needles in Petty Cury.
- xi. Drug dealing in Castle Ward.
- xii. Drug dealers rather than users should be targeted in future.
- xiii. The police 101 number was not a satisfactory way to report crime.

Sergeant Wood said the following in response to Members' questions:

- i. Dedicated street life officers offered support to rough sleepers.
 - The Senior Anti-Social Behaviour Officer said a lot of support was available, and enforcement action taken when necessary against anti-social behaviour. People had been helped to move off the street but others had moved in.
- ii. An audit of key holders for bollards in Burleigh Street, Mill Road and East Road could be undertaken to see if they were being misused.
 - Councillor Cearn's suggested that a joint letter could be sent by the City Council, County Council and Police to key holders reminding them of their responsibilities. Bollards could be raised by anyone if traffic flow was an issue, but only lowered by key holders.
- iii. Referred to Operation Daybreak which tackled known drug dealing sites what were closely linked to rough sleepers.

Councillor Cantrill requested a change to the recommendations. Councillor Cantrill formally proposed to add the following priorities:

- Tackling rough sleeping in the city centre.
- Tackling drug dealing in the city centre, Arbury and Castle Wards.
- Theft from vehicles (Newnham).

The priorities were **unanimously agreed**.

The following priorities were **unanimously agreed**:

- i. Continuation with licensed premises enforcement visits.
- ii. Violent crime in the city centre.
- iii. Traffic junction enforcement and general road safety (all road users).
- iv. Cycle theft.
- v. Tackling rough sleeping in the city centre.
- vi. Tackling drug dealing in the city centre, Arbury and Castle Wards.
- vii. Theft from vehicles (Newnham).

16/35/WAC Environmental Reports - WAC

The Committee received a report from the Operations Manager – Cleansing.

The report outlined an overview of City Council Refuse and Environment and Streets and Open Spaces service activity relating to the geographical area served by the West/Central Area Committee. The report identified the reactive and proactive service actions undertaken in the previous quarter, including the requested priority targets, and reported back on the recommended issues and

associated actions. It also included key officer contacts for the reporting of waste and refuse and public realm issues.

The following were suggestions for Members on what action could be considered for priority within the West/Central Area for the quarter of June to August 2016:

Number	Priority details
1	Enforcement and City Ranger patrols in the City Centre to address issues of illegally deposited trade waste and littering. Justification: Littering and illegal deposited waste if left un-investigated can cause ongoing issues and encourage antisocial behaviour. This priority has been included as a continuation to balance the high standard of trade waste management and litter patrols already existing in the West/Central area and to continue to build upon this work further.
2	Proactive small scale graffiti and flyposting removal by City Rangers and Operations Team across the West/Central area. Justification: Work already conducted by the City Rangers and Operations Team has been positive and enhanced the areas where cleared. This recommendation is to continue this work as a priority for all the rangers covering the West/Central areas.
3	Ownership and cleansing of Garrett Hostel Lane ditches Justification: Work to identify the ownership of Garrett Hostel Lane ditches is ongoing. Work on maintaining the cleanliness of the ditches is ongoing and remains a focus for the Operations team.
4	Joint working patrols to address the issues of fly tipping at public recycling points Justification: Fly tipping at Lammas Land and Adam and Eve Street recycling centres account for an increase in the fly tipping figures across the West area. Enforcement and ranger work to focus on these areas will balance education and enforcement to deter this problem.

The Committee and members of the public raised the following points:

- i. Reporting issues to City Rangers got a fast response.
- ii. The Street Cleaning Team responded quickly to issues raised via social media.
- iii. Overflowing bins in Sussex Street.
- iv. Possible ward walk abouts in the autumn. Details to be confirmed with Operations Manager – Community Engagement & Enforcement.

Action Point: Operations Manager – Community Engagement & Enforcement / Cleansing to clarify timescale for painting Christ Pieces railings.

The Operations Manager – Cleansing said the following in response to questions from the Committee and members of the public:

- i. Extra staff had been taken on to work in open spaces over the summer.
- ii. Provision of bins in green spaces would be reviewed. Temporary bins that were no longer required (eg Park Street/Jesus Green) would be removed.

Following discussion, Members **resolved nem con** to approve priorities for action as set out above.

16/36/WAC EIP - Allocations of Funding Canterbury Street and Lammas Land Kiosk

The Committee received a report from the Senior Engineer requesting that the Committee:

- i. Determine whether to proceed with the EIP proposal to restrict the movement of traffic through Canterbury Street, or re-allocate the funding agreed (circa £12,250) to other potential projects.
- ii. Determine whether to re-allocate the EIP funding agreed for Lammas Land Pavilion to Lammas Land Kiosk.

Mr Beresford (Chair of the Benson Area Residents Association) made a verbal presentation to WCAC:

- i. A survey of residents in the Benson Street/Canterbury Street area had been undertaken.
- ii. Circa £20,000 of damage to residents' vehicles had been recorded.
- iii. There was strong support for some form of intervention to calm traffic. A majority of residents were in favour of the proposals to create pinch points.
- iv. Traffic volume was expected to increase in future.

Members of WCAC made the following comments in response to the report:

- i. Referred to points raised in the Open Forum and residents survey. Some residents were in favour of creating pinch points (ie reducing the road width), others preferred to close the road to traffic.
- ii. There were safety concerns in the area due to:
 - Speeding traffic.
 - Narrow pavements that were often mounted by vehicles.

- Poor visibility.

Members of the public made the following comments in response to the report:

- i. A majority of residents would prefer pinch points rather than close roads to traffic. This would affect access (permeability) to the area in general, not just Benson Street/Canterbury Street.
- ii. The Cambridge Cycling Campaign had grave concerns regarding reducing the width of the road due to the potential impact on safety ie lack of space for contraflow of traffic.

Members requested a change to the recommendations. Councillor Cantrill formally proposed the following amendments (additional wording underlined, deleted text ~~struck through~~):

The West Central Area Committee is recommended:

2.1 To determine whether to:

- Proceed with the EIP proposal Option 1 (see appendix 1) to restrict traffic movement.
- The proposal should have reference to the City Deal consultation on Histon Road.
- ~~Close the project and re-allocate the EIP funding available to new scheme applications within West Central area.~~
- ~~Re-consult on the existing two options, or any other potential solutions that might come forward (see appendix 1).~~
- ~~Alternatively defer the decision to give residents further opportunity to undertake consultation which would feed into WCAC's deliberation for September 29th's committee.~~

2.2 To consider the re-allocation of EIP funding from Lammas Land Pavilion to Lammas Land Kiosk.

These amendments were **agreed (unanimously)**.

Following discussion, Members **resolved**:

- i. **Agreed (by 7 votes to 0):**
 - To proceed with the EIP proposal Option 1 (see appendix 1 of the Officer's report) to restrict traffic movement.
 - The proposal should have reference to the City Deal consultation on Histon Road.
- ii. **Agreed (unanimously) to** the re-allocation of EIP funding from Lammas Land Pavilion to Lammas Land Kiosk.

16/37/WAC Record of Attendance 12 July 2016

12 members of the public

1 County Councillor

8 City Councillors

The meeting ended at 10.00 pm

CHAIR

Committee Action Sheet

Committee	West/Central Area Committee
Date	12/07/16
Circulated on	18/07/16
Updated on	16/09/16

ACTION	LEAD OFFICER/MEMBER	TIMESCALE	PROGRESS
<u>Matters Arising</u> Councillor Holland asked for follow up on her query (P13): Identify who was responsible for the maintenance of red pillar boxes eg in Newnham.	Councillor Holland Head of Property Services (as WCAC Lead Officer) Senior Engineer (in case EIP relevant)	Feedback at next WCAC 29/09/16	The red pillar boxes are the responsibility of the Royal Mail. One in question is on Storey's Way. There are others across the city that are badly in need of paint.
<u>Matters Arising</u> Councillor Holland asked for follow up on her query (P19): Warwick Road / Windsor Road passageway. Now seeking drawings to pursue pavement issue.	Councillor Holland		Issue goes back over 18 months. Councillor Holland was informed a demarcation line could not be implemented on the pavement to separate cyclists and pedestrians.
<u>Open Forum</u> Chair to invite Balfour Beatty representatives to next WCAC to raise issues and concerns regarding lighting.	Councillor Cantrill Committee Manager	29/09/16	Contacts invited.
<u>Open Forum</u> Chair to invite representatives to next WCAC to discuss streetscape:	Councillor Cantrill Head of Property Services (as WCAC	29/09/16	Contacts invited.

<ul style="list-style-type: none"> • (City Council) Leader, Executive Councillor for Planning Policy & Transport, Head of Planning. • County Council representatives. • Officers: Green space, heritage. • Chair of Cambridge Past, Present & Future. • Cambridge BID. 	<p>Lead Officer)</p> <p>Committee Manager</p>		
<p><u>Environmental Report</u></p> <p>Officer to clarify timescale for painting Christ Pieces railings.</p>	<p>Operations Manager - Cleansing</p> <p>Operations Manager – Community Engagement & Enforcement</p>		<p>The painting of the railings has commenced and is being undertaken in partnership with Community Payback, there are plans to progress the work during the next couple of months.</p>

Environmental Report



Cambridge West Area June to August 2016

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1. Introduction

This report provides an overview of City Council Refuse and Environment and Streets and Open Spaces service activity relating to the geographical area served by the West Area Committee. The report identifies the reactive and proactive service actions undertaken in the previous year, including the requested priority targets and reports back on the recommended issues and associated actions to be targeted in the following period. It also includes key officer contacts for the reporting of waste and refuse and public realm issues.

2. Target setting and recommendations

All those at Committee have an opportunity to suggest issues that they would like to see tackled in the neighbourhood area during the upcoming period to help shape the activity to be undertaken within the public realm. Following suggestions that are received the relevant teams will consider the suggestions, and will prioritise work, responding reactively where appropriate and programming some work for the future. All suggested targets will be reported back on in the following period to update members and the public on the status of the issue. Recommendations will also be presented to the committee for consideration and to aid discussion.

Recommendations

The following are suggestions for members on what action could be considered for priority within the West Area for the period of September to November 2016.

Continuing priorities*

Number	Priority details
1	Enforcement and City Ranger patrols in the City Centre to address issues of illegally deposited trade waste and littering. Justification: Littering and illegal deposited waste if left un-investigated can cause ongoing issues and encourage antisocial behaviour. This priority has been included as a continuation to balance the high standard of trade waste management and litter patrols already existing in the West/Central area and to continue to build upon this work further.
2	Joint working patrols to address the issues of fly tipping at <i>Adam and Eve Street</i> recycling points Justification: Fly tipping at Adam and Eve Street recycling centre continues to be a problem for fly tipping figures across the West area. Enforcement and ranger work to focus on these areas will balance education and enforcement to deter this problem.

New suggested priorities

Number	Priority details
3	Pressure wash and cleanse of the public recycling points at Castle Park, Park Street, Adam and Eve Street and Lammas Land. Justification: Recycling points can become dirty and clogged with litter, and detritus, deep cleansing of them can encourage people to recycle and dispose of rubbish more responsibly.

* Amendments to continuing priorities are shown in italics

Members are recommended to endorse the above recommendations or to make proposed amendments, and in doing so to consider the community intelligence questions below to help shape the public realm work.

Community intelligence questions

1. What activities should be considered as part of ward blitzes?
2. What geographical locations would benefit from targeted work? (including public realm enforcement activity and clean-up work by the community payback)
3. What locations for new and replacement general waste, recycling and dog bins (in line with resources available) should be considered?
4. Where and when the dog warden service should patrol in order to target dog fouling?

3. Routine activity

Streets and Open Spaces teams work closely with residents, community and campaign groups to keep Cambridge clean, green and safe. Street cleansing works to clear shop fronts and maintain all residential streets to a good standard of cleaning by sweeping them regularly. The team empties litterbins and dog bins across the city parks and open spaces, as well as removing graffiti and clearing needles and fly tipping.

The grounds maintenance team maintains all council housing and highway grass and shrub beds across the city, and carries out the maintenance of the city's cemeteries and crematoriums as well as the maintenance of all parks across the city. The City Rangers team provide a street-level, face-to-face contact point for people to raise any cleanliness and public safety issues that they might have concerning their neighbourhood.

The dog warden patrols within Cambridge to increase people's awareness of the requirement to clear up after their pets, as well as collecting stray dogs within the city and works alongside animal charities to deliver educational roadshows. Investigation of instances of environmental crime in public places across the city is carried out by the public realm enforcement team. As well as undertaking enforcement action where necessary, the team provide advice for residents and businesses on issues including fly tipping, litter, waste, illegal advertising, abandoned shopping trolleys, verge parking and abandoned, untaxed and nuisance vehicles.

4. Specific issues and actions

The following specific issues were identified for targeted action in the previous period. The following tables summarise the action undertaken and current situation, whether ongoing or completed, for each issue.

Priority 1	Enforcement and City Ranger patrols in the City Centre to address issues of illegally deposited trade waste and littering.
Action Taken	Continued patrols to deal with the ongoing issues with trade waste being managed correctly within the city centre. Issues to address the way in which companies maintain their own waste and that correct procedures are followed. Various issues have been followed up with some investigation work which ultimately has resulted in some educational work and in certain circumstances fixed penalty notices. Litter hot spots have been focused on in this period and various FPN's has been issued to the general public. Work with local shops and businesses to eradicate smokers from outside their business have also been a main focus which has brought success in Regent Street.
Current Situation:	Ongoing
Priority 2	Proactive small scale graffiti and flyposting removal by City Rangers and Operations Team across the West/Central area.
Action Taken	The rangers removed over a number of incidents of graffiti and flyposting from street furniture including lampposts, street signs and benches. The amount of graffiti within the West area wards has now reduced from previous periods and it is therefore recommended that this priority is removed.
Current Situation:	Completed
Priority 3	Ownership and cleansing of Garrett Hostel Lane ditches
Action Taken	The ownership of the ditches either side of Garrett Hostel Lane has highlighted that there does not appear to be an easily identifiable definitive owner at the current time. Work continues by the Operations team to clear litter from the ditches and to keep them to a standard of cleanliness until such time as ownership and responsibility can be established.
Current Situation:	Completed
Priority 4	Joint working patrols to address the issues of fly tipping at public recycling points
Action Taken	Adam and Eve Street: Adam and Eve Street recycling centre has been a major issue for some time and continued monitoring has taken place. A number of suspects have been dealt with for illegally dumping household waste within the recycling centre. There have also been incidents whereby business waste has been found inside some of the bins at the recycling centre and ongoing investigations are being conducted concerning this matter.
Current Situation:	Ongoing

	Lammas Land: Ten hours spent inspecting recycling point during routine patrols of Lammas Land area. Very few issues found. No current investigations or fines issued. To be inspected as part of routine patrols.
Current Situation:	Completed

Other issues:

Issue	Request for Christ's Pieces railings to be painted
Action Taken	This project has been agreed with the Development Team and added to the program of work for Community Payback. It is planned to undertake this work over several months during the Summer of 2016, and was started during August and September. This work is being undertaken in phases and the next section to be painted is near to the children's play area.
Current Situation:	Ongoing

5. Environmental Data

Private Realm [West Central Area]

Period	Activity	Investigations	Treatments Carried out	Informal Action / Written Warnings	Statutory Notices Served	Simple Cautions	Legal Proceedings
June to August 2016	Pest Control	40	35	†	0	0	0
June to August 2016	Proactive Pest Interventions	1	1	†	0	0	0
June to August 2016	Noise Complaints	28	N/A	†	0	0	0
June to August 2016	Refuse/ Waste Complaints	4	N/A	Error! Bookmark not defined.	0	0	0
June to August 2016	Other public health complaints [‡]	5	N/A	Error! Bookmark not defined.	0	0	0
June to August 2016	Private Sector housing standards	8	N/A	Error! Bookmark not defined.	0	0	0

Data is from 1 June to 22 August 2016

† All complaints will generally have at least one such action

‡ Other public health complaints includes odour, smoke, bonfires, filthy and verminous

Public Realm Data

Public Realm Enforcement [Castle]

Period	Activity	Investigations	Written Warnings	Statutory Notices	Fixed Penalty Notices	Simple Cautions	Legal Proceedings
June to August 2015	Abandoned vehicles	0	N/A	N/A	0	0	0
June to August 2016		7			0	0	0
June to August 2015	Nuisance vehicles [§]	0	0	N/A	0	0	0
June to August 2016		0	0		0	0	0
June to August 2015	Derelict cycles	11	N/A	N/A	N/A	N/A	N/A
June to August 2016		12					
June to August 2015	Domestic waste	4	3	0	0	0	0
June to August 2016		0	0	0	0	0	0
June to August 2015	Trade waste	3	3	0	0	0	0
June to August 2016		2	2	0	0	0	0
June to August 2015	Litter	1	0	0	1	0	0
June to August 2016		1	0	0	1	0	0
June to August 2015	Illegal camping	0	N/A	0	N/A	0	0
June to August 2016		0		0		0	0
June to August 2015	Illegal advertising	2	2	0	0	0	0
June to August 2016		4	4		0	0	0

[§] Nuisance vehicles includes vehicles displayed for sale or being repaired (other than in an emergency) on the public highway

Summary of Castle public realm enforcement data

- Seven abandoned vehicles were investigated none of the vehicles were found to be abandoned, of these one was an untaxed vehicle which was seized from Oxford Road and subsequently destroyed when it was not claimed.
- Twelve derelict cycles were removed from across Castle. The number of cycles removed as abandoned in the area usually varies between 5 to 10 a quarter.
- There were two cases of trade waste dumped in Castle ward investigated, of these two businesses were identified and complied with requests for information. Both suspects were sent warnings.
- There was one case of littering in Castle, which a cigarette end was thrown to the floor, a fixed penalty notice was issued and subsequently paid.
- There were four cases of illegal advertising; all of them were sent warning letters.
- There have been no significant changes in the enforcement investigations and outcomes compared to the same period in 2015.

Public Realm Enforcement [Market]

Period	Activity	Investigations	Written Warnings	Statutory Notices	Fixed Penalty Notices	Simple Cautions	Legal Proceedings
June to August 2015	Abandoned vehicles	0	N/A	N/A	0	0	0
June to August 2016		2			0	0	0
June to August 2015	Nuisance vehicles **	0	0	N/A	0	0	0
June to August 2016		1	1		0	0	0
June to August 2015	Derelict cycles	49	N/A	N/A	N/A	N/A	N/A
June to August 2016		59					
June to August 2015	Domestic waste	6	2	0	1	0	0
June to August 2016		11	0	0	2	0	0
June to August 2015	Trade waste	13	12	0	0	0	0
June to August 2016		25	15	1	1	0	0
June to August 2015	Litter	22	0	0	12	0	0
June to August 2016		46	0	0	46	0	3
June to August 2015	Illegal camping	3	N/A	2	N/A	0	0
June to August 2016		5		4		0	0
June to August 2015	Illegal advertising	10	8	N/A	0	0	0
June to August 2016		6	6		0	0	0

** Nuisance vehicles includes vehicles displayed for sale or being repaired (other than in an emergency) on the public highway

Summary of Market public realm enforcement data

- Two abandoned vehicles were investigated but neither of the vehicles was found to be abandoned.
- One nuisance vehicle was found advertised for sale within the ward, the owner of the vehicle was sent a warning letter and subsequently removed it from the public highway.
- Fifty nine derelict cycles were removed from across Market. The number of cycles removed as abandoned in the area usually varies between 10 to 75 a quarter.
- There were eleven cases of domestic waste investigations conducted in the area; seven cases had no suspects or evidence in them and in two cases fixed penalty notices were issued and subsequently paid.
- Twenty five cases of trade waste were investigated in the West area. In fifteen cases businesses were written to and complied with requests for their waste transfer information and were issued a warning letter. A further business was fined for failing to comply with a statutory notice and control their waste.
- There were forty six cases of litter investigated in the West area and forty six fixed penalty notices was issued, which included littering on foot at Burleigh Street, Fitzroy Street, Napier Street, Peas Hill, Petty Cury and St Andrews Street. Three cases of fixed penalties not being paid have been referred to the legal team.
- There were five cases of illegal camping, on Jesus Green, Parkers Piece and Midsummer Common, in four cases notices were issued to the suspects and the tents were removed by their owners within the 24 hour period.
- There were six incidents of illegal advertising within the Market ward which included three banners; all suspects were sent warning letters.
- There are no other significant changes in the enforcement investigations and outcomes compared to the same period in 2015.

Public Realm Enforcement [Newnham]

Period	Activity	Investigations	Written Warnings	Statutory Notices	Fixed Penalty Notices	Simple Cautions	Legal Proceedings
June to August 2015	Abandoned vehicles	8	N/A	N/A	0	0	0
June to August 2016		3			0	0	0
June to August 2015	Nuisance vehicles ^{††}	1	1	N/A	0	0	0
June to August 2016		0	0		0	0	0
June to August 2015	Derelict cycles	5	N/A	N/A	N/A	N/A	N/A
June to August 2016		14					
June to August 2015	Domestic waste	2	1	0	0	0	0
June to August 2016		3	0	0	0	0	0
June to August 2015	Trade waste	0	0	0	0	0	0
June to August 2016		0	0	0	0	0	0
June to August 2015	Litter	1	0	0	1	0	0
June to August 2016		1	0	0	1	0	0
June to August 2015	Illegal camping	4	N/A	3	N/A	0	0
June to August 2016		2		1		0	0
June to August 2015	Illegal advertising	6	5	N/A	0	0	0
June to August 2016		0	0		0	0	0

^{††} Nuisance vehicles includes vehicles displayed for sale or being repaired (other than in an emergency) on the public highway

Summary of Newnham public realm enforcement data

- Three abandoned vehicle inspections were conducted, but none of the vehicles were deemed to be abandoned.
- Fourteen derelict cycles were removed from across Newnham. The number of cycles removed as abandoned in the area usually varies between 5 to 10 a quarter.
- There were three case of domestic waste investigated in the ward, but no suspects were identified.
- One case of littering was investigated and one individual was issued a fixed penalty notice for littering on Queens Road, the fixed penalty was subsequently paid.
- There were two cases of illegal camping at the Coe Fen, a notice was served and the owner of the tent removed their belongings within the 24 hour period.
- There are no other significant changes in the enforcement investigations and outcomes compared to the same period in 2015.

Dog Warden Service [West Area]

Stray dogs

Period	Activity	Number of cases	Rehomed	Destroyed	Claimed	In Kennels	Comment
June to Aug 2015	Stray dogs	9	3	1	5	0	Two other stray dog calls were received, but the dogs were collected by their owner before the dog warden attended
June to Aug 2016		6	1	0	4	1	One other stray dog call was received, but the dog was collected by their owner before the dog warden attended

Dog Control Orders

Period	Activity	Investigations	Written Warnings	Statutory Notices	Fixed Penalty Notices	Simple Cautions	Legal Proceedings
June to Aug 2015	Dog control orders: Fouling	2	1	0	0	0	0
June to Aug 2016		2	0	0	1	0	0
June to Aug 2015	Dog control orders: Exclusion	0	0	0	0	0	0
June to Aug 2016		0	0	0	0	0	0
June to Aug 2015	Dog control orders: Leads	0	0	0	0	0	0
June to Aug 2016		0	0	0	0	0	0
June to Aug 2015	Other dog complaints ^{††}	0	0	0	0	0	0
June to Aug 2016		1	0	0	0	0	0

Summary of dog warden data:

One incident of failure to clear up dog fouling were witnessed on Midsummer Common and a fixed penalty notices was issued, this case is currently ongoing.

^{††} Includes issues such as barking, welfare, signage requests and educational advice as well as joint working with Environmental Health, RSPCA and Housing Associations'

Operations cleansing data by ward [West Area]

Period	Activity	Total number of incidents	Ward		
			Castle	Market	Newnham
June to Aug 2015	Fly tipping	34	9	18	7
June to Aug 2016		67	10	49	8
June to Aug 2015	Offensive graffiti ^{§§}	9	1	7	1
June to Aug 2016		2	0	2	0
June to Aug 2015	Detrimental graffiti ^{***}	36	7	29	0
June to Aug 2016		54	4	47	3
June to Aug 2015	Needles	6	2	4	0
June to Aug 2016		476	9	467	0
June to Aug 2015	Shopping trolleys	7	0	7	0
June to Aug 2016		15	1	14	0

^{§§} Offensive graffiti includes but is not limited to that which contains swear words, reference to religion, racist, reference to a person / naming a person, drawings of human body parts, words of reference to human body parts and reference to sexual activity. The service aim is to remove this type of graffiti within 1 working day.

^{***} Detrimental graffiti is graffiti that contains but is not limited to general tags, drawings not falling under the above criteria, and words not classified as offensive. The service aim is to remove this type of graffiti within 5 working days.

Summary of operations cleansing data:

- Of the ten fly tips for the Castle ward, one fly tip was removed at Castle Park recycling centre; no other particular trends with types of fly tipped material were identified in this period.
- There were forty nine fly tips cleared from the Market ward, of this repeat incidents were on Adam and Eve Street recycling centre (8), City Road (5) and Park Street (5). Ongoing investigations are being undertaken with this repeat illegal dumping of waste. No other trends were identified in this period.
- Of the eight fly tips that were found in the Newnham ward, six were located at the Lammas Land recycling centre, no other particular trends with types of fly tipped material were identified in this period.
- Offensive language in the form of pictures of human anatomy was removed from Auckland Road in June and pictures of male anatomy were removed from Fisher Square in Market in June 2016.
- Market ward has witnessed an increase in detrimental graffiti instances from 29 in 2015 to 47 in 2016 (for the periods of June to August. 24 of the 47 instances in Market ward were in June 2016). The council are aware there has been an increase in anti-social graffiti in some wards, and we are working in partnership with other agencies including Cambridgeshire Police to tackle this problem. The council is responding to all reports of graffiti and undertaking proactive patrols and monitoring of hot spots. In addition within the city centre, the rapid response team is available to Cambridge BID businesses during the usual call out times to tackle issues as graffiti. The volume of graffiti has decreased from the previous period.
- Twenty five instances occurred in the west area in the time period June to August 2016. Of the 14 instances in Market ward occurred one instance involving 353 needles. This was found in Post Office Terrace (next to Norwich & Peterborough Building Society on St Andrews St), the area was cleared after homeless people had been sleeping here and 76 used needles and 277 new needles were cleared. Twenty were removed from opposite Brunswick Cottages on Auckland Road in August, 19 needles were removed from the garages on King Street in August 2016 and 50 needles were removed from the parking area to the rear of the University Centre on Granta Place in July, these were in a large bag and reported by a member of the public. Needles were also removed from In Castle eight needles were removed from the grassed area outside Shire Hall on Castle Street in August and one from St Peters Street.
- Three trolleys were impounded as abandoned.

Waste and Recycling Data [City wide]

This section includes information about the Waste Policy team's area of responsibility. The team has an Operational Plan that covers the work for the year. This work is generally not area based but it is useful to residents and provides statistics to demonstrate activity and continuous improvement in areas of sustainable waste management.

Activity	Q1 Apr-Jun
Recycling rate – dry recycling 2016/17	17.8%
Recycling rate – dry recycling 2015/16	21.4%
Recycling rate – composting 2016/17	29.5%
Recycling rate – composting 2015/16	23.8%
Amount collected for disposal 2016/17	52.7%
Amount collected for disposal 2015/16	54.8%
No of press releases issued	3
No of 2 nd blue bins delivered	161
No of 2 nd Green bins delivered	46
Number of 3 rd and 4 th green bins registered	3
No. of bins changed from standard to small	30
No of events attended	12
No of people spoken to	730
No of Kitchen Caddies given out at events ^{†††}	460
No of recycling champions (RC) at events	8
No of new RC recruited	2
Amount of rubbish/recycling collected at events (tonnes)	Total 36.96 tonnes 27.6 T rubbish 9.2 T recycled
Amount of goods (clothes, books etc.) collected via the British Heart Foundation and college campaign.	N/A
No of community/school visits to AmeyCespa	11

^{†††} Excludes caddies given out via council receptions

Summary of Waste and Recycling Data

Total recycling rate for quarter 1 is 47.3%, with an increase in tonnes collected via the green bins, due the start of the growing season.

April- June events attended

- Morley Memorial Primary School talk
- Blackthorn Close door knocking
- EAT Cambridge
- Thorpe Way community day
- Colville Road Primary School recycling stall
- St Bedes Community day
- Whitehill Road community day
- Arbury Carnival
- Spinney School Cherry Hinton recycling stall
- Chesterton Festival
- Chesterton Community Day
- Ekin Road community day

6. Proactive and community work

During the previous period the following proactive and community work has been undertaken.

Task	Newnham Ward Walkabout
Action Taken	A follow up Ward walkabout with attendance and support from City Ranger and relevant residents took place on the McManus Estate. Public realm management issues were resolved or forwarded to relevant departments and potential areas for environmental improvement and new projects were identified.
Current Situation	Completed

Task	Barton Close
Action Taken	The City Ranger with the help of volunteers and local residents completed a tidy up of the Barton Close island with two truckloads of green waste removed and taken away.
Current Situation	Completed

Task	Madingley Road
Action Taken	City Ranger cleared the cycle path along Madingley Road of overhanging greenery.
Current Situation	Completed

Task	Park Street seat
Action Taken	With the help of a volunteer a wooden seat on Park Street has started to be refurbished with new slats and paint work.
Current Situation	Ongoing

7. Key contacts

Officers

Area	Contact	Telephone Number	Email
Environmental Health Manager	Yvonne O'Donnell	01223 457951	yvonne.odonnell@cambridge.gov.uk
Senior Operations Manager	Don Blair	01223 458575	Don.blair@cambridge.gov.uk
Operations Manager (Grounds Maintenance)	Paul Jones	01223 458215	Paul.Jones@cambridge.gov.uk
Operations Manager (Community Engagement and Enforcement)	Wendy Young	01223 458578	Wendy.young@cambridge.gov.uk
West Area Ranger: Richard Allen	City Rangers	01223 458282	cityrangers@cambridge.gov.uk
City Centre Ranger: Chris Lowndes			
Public Realm Enforcement (West team):	Castle / Newnham: Lisa Lowndes and Tom Pickover	01223 458573 01223 458062	streetenforcement@cambridge.gov.uk
	Market: Andy Hine and Steve Phillips		
Dog Warden	Samantha Dewing (Mon-Wed)	01223 457883	dogwarden@cambridge.gov.uk
	Sharron Munro (Wed-Fri)		
Volunteer opportunities (Streets, Parks and Open Spaces)	Rina Dunning	01223 458084	Caterina.dunning@cambridge.gov.uk
Recycling Champions	Co-ordinator	01223 458240	recycling.champions@cambridge.gov.uk
Out of Hours	Emergency calls	0300 3038389	N/A

Issues

Area	Contact	Telephone Number	Email
Dog fouling Litter Fly tipping (public land) Graffiti Needles Abandoned, untaxed and nuisance vehicles Illegal camping Bulky waste collections New blue, green and black bins Replacement blue, green and black bins Repairs to blue, black and green bins	Customer Service Centre	01223 458282	wasteandstreets@cambridge.gov.uk
Abandoned bicycles	Customer Service Centre	01223 458282	cityrangers@cambridge.gov.uk
Pest Control	Refuse and Environment	01223 457900	env.health@cambridge.gov.uk
Noise			
Stray and lost dogs	Customer Service Centre	01223 457900	dogwarden@cambridge.gov.uk

8. Resources

The following are suggestions that members of the West Area Committee and residents and businesses may wish to consider or request for the upcoming period:

Recycling and general street litter bins

A small quantity of recycling and general street litter bins are available for each ward, as follows:

Ward	Bins used	Bins available for installation
Castle	6	5
Market	7	2
Newnham	2	6

We would like to receive suggestions for where bins should be installed on the street and will investigate the suitability of all suggested locations. We will also be undertaking a review of where bins are currently installed to see how they are used.

Installed bin sites:

Ward	Location	Installation Date	Comments
Castle	Storey's Way (pedestrian traffic lights – junction with Huntingdon Road)	March 2015	
Castle	Howes Place (junction Huntingdon Road)	March 2015	
Castle	Carisbrooke Road – near Mayfield School	March 2015	
Castle	Carisbrooke Road (junction with Histon Road)	March 2015	
Castle	Warwick Road (near Windsor Road alleyway)	March 2015	
Castle	Carisbrooke Road (green triangle behind Mayfield School)	March 2016	
Market	Park Street (near car park)	July 2015	
Market	Park Street (near ADC theatre)	July 2015	
Market	King Street (near Pikes Walk)	August 2015	
Market	City Road (near Superdrug)	March 2016	Currently being trialled
Market	Fitzroy Street (alleyway to side of Next)	March 2016	Currently being trialled
Market	Sussex Street (in central area)	February 2016	Currently being trialled
Market	East Road (outside the County Court)	May 2016	
Newnham	Coton footpath (junction with Wilberforce Road)	March 2015	
Newnham	Burrell's Walk (junction with Grange Road)	May 2015	

Dog bin provision

A number of dog bins are available for each ward, as follows:

Ward	Bins used	Bins available for installation
Castle	1	2
Market	0	3
Newnham	2	0

We would like to receive suggestions for where bins should be installed on the parks and open spaces and will investigate the suitability of all suggested locations. We will also be undertaking a review of where bins are currently installed to see how they are used.

Installed bin sites:

Ward	Location	Installation Date	Comments
Newnham	Carisbrooke Road (near Histon Road junction)	March 2015	
Newnham	Gough Way (near to Penarth Place)	March 2015	
Castle	Carisbrooke Road (near Histon Road junction)	March 2015	

Pocket ashtray distribution

Locations of where pocket ashtrays should be distributed from are welcomed by the Public Realm Enforcement team.

Dog fouling signs

Small quantities of 'no dog fouling' signs are available for each ward, as follows:

Ward	Signs used	Signs available for installation
Castle	0	13
Market	0	13
Newnham	0	13



9. Appendices

Before and after photos of cutbacks at Madingley Road completed by City Ranger in June 2016



Before and after photos of graffiti clearance at Lower Park Street completed by City Ranger in July 2016



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Cambridge City Council

To: West Central Area Committee 29/09/2016

Report by: Joel Carre,
Head of Streets and Open Spaces

Wards affected: Castle, Market, Newnham

ENVIRONMENTAL IMPROVEMENT PROGRAMME (EIP)

1.0 Executive summary

This report requests that the Committee:

- Determines which of the proposed new second round EIP applications are allocated funding as part of the 2016-17 Environmental Improvement Programme, from those listed in Appendix A of this report.

2.0 Recommendations

The West Central Area Committee is recommended:

- 2.1 To consider the allocation of £2,000 of remaining EIP budget for 2016-17 to the list of proposed projects in Appendix A of this report.
- 2.2 To approve those projects for implementation, subject to the schemes being deliverable, obtaining consents necessary, positive consultation where required and final approval by Ward Councillors.

3.0 Background

- 3.1 The Environmental Improvement Programme (EIP) funds and delivers small scale projects around the city that make a lasting and noticeable improvement to streets and public places. The programme was reviewed during 2015 to put more emphasis on smaller, community supported applications (that can be developed and delivered more quickly) and to offer councillors more than one application opportunity each year (subject to resource availability). The programme eligibility criteria are attached at **Appendix D**.

- 3.2 The programme is supported by the City Council up to year 2019-20 with an annual capital budget which is split across the council's four areas depending on population, with devolved decision making to Area Committees to allocate the budget available to individual project applications each year.
- 3.3 First round applications for new EIP projects to be funded from the 2016-17 year budget were invited in early 2016, and considered by West Central Area Committee on 20 April 2016. With the budget available in West Central area during 2016-17, Area Committee determined to add up to seven new projects to the programme, and to allow Councillors a further application opportunity later in 2016.

4.0 2016-17 Year Applications

- 4.1 Applications for further potential EIP projects were invited from West Central area councillors during summer 2016. In order to assist with delivery, the guidance provided to applicants suggested that the focus be on small, straightforward projects that could be delivered within a time frame of relatively few months.
- 4.2 Preliminary feasibility work has been carried out on each of the applications that have been suggested for the 2016-17 Environmental Improvement Programme. This included an initial assessment of the likely costs involved in delivering those projects considered, at this stage, to be potentially feasible.
- 4.3 The table in **Appendix A** lists the new project applications that could be feasibly considered as part of this year's EIP Programme, should they be allocated funding by West Central Area Committee. Only two, very minor, projects have been received in this latest application round.

5.0 Further Aspirations

- 5.1 A number of further aspirations have been suggested but that have thus far not formed completed project applications. It is suggested that if Councillors still wish to pursue these then they consider applying for them in the next application round; likely early in 2017:
- Waiting restrictions in Halifax Road adjacent Sydenham Terrace (likely better as a County Council Local Highways application)
 - Painting of Royal Mail post boxes around Castle ward

- Additional benches in New Square
- Dropped kerbs in Market Square
- Cycle parking outside Derby Stores, Newnham
- New bench and possible tree for Selwyn Road / King's Road corner

6.0 Items for Determination

- 6.1 The total anticipated cost of the two applications listed in Appendix A (£2,000), along with those supported by the Area Committee in April 2016, is less than the budget available 2016-17. The precise budget has still to be determined, and is dependent on final out-turn costs of projects currently being completed. The new applications can therefore be added to the programme easily, should that be the wish of the Area Committee, and most likely delivered within the 2016-17 programme year.

7.0 Background papers

None

8.0 Appendices

APPENDIX A

Summary of Feasible Second Round EIP Projects for 2016-17.

APPENDIX D

EIP Eligibility Criteria.

9.0 Inspection of papers

To inspect the background papers or if you have a query on the report please contact:

Author's Name:	John Richards
Author's Phone Number:	01223 458525
Author's Email:	john.richards@cambridge.gov.uk

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SUMMARY OF FEASIBLE SECOND ROUND EIP PROJECTS FOR 2016/17 - WEST / CENTRAL AREA

No.	Scheme Title	Scheme Description	Promoted by	Ward	Estimated Budget £	Secured funding contributions £	EIP Allocation requested	Comments
WC8	Recognition of the former WW1 war hospital on the present Cambridge University Library site - via a suitable plaque.	The former hospital treated casualties returning from WW1 and was an important historical building in the Newnham area. A £1,000 grant contribution to the memorial that has been inscribed on the wall of Clare College Memorial Court – the memorial has been established and was formally commemorated in September 2016 – with the mayor attending (total cost of £27,000) of which the majority of funding has already been raised.	Cllr R Cantrill	Newnham	1,000	TBC	£1,000 grant	A City Council contribution would ensure that the authority formally recognises the hard work and role that the hospital played. The wall is an external one and can be seen by the public.
WC9	Replacement for dead tree on the north verge on Barton Road – outside No. 12.	Replanting with a new tree, so as to maintain the continuous line of trees along Barton Road.	Cllr R Cantrill	Newnham	1,000	-	1,000	City Council Arboricultural team able to source and plant suitable species during winter 2016-17.
TOTAL					2,000		2,000	

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ELIGIBILITY CRITERIA

As agreed by the Executive Councillor (Environment) on the 18th March 2003 with amendments agreed on the 22nd March 2005.

Essential Criteria:

- Schemes should have a direct, lasting and noticeable improvement to the appearance of a street or area.
- Schemes should be publicly visible and accessible.
- Should the scheme be on private land, the owners' permission must be granted – unless there are exceptional circumstances by which the Area Committee may wish to act unilaterally, with full knowledge and responsibility for the implication of such action.
- Schemes must provide low future maintenance costs.

Desirable criteria:

- Active involvement of local people.
- The project will benefit a large number of local people.
- 'Partnership' funding.
- The potential for inclusion of employment training opportunities.
- Ease and simplicity of implementation.
- Potential for meeting key policy objectives (e.g. improving community safety or contributing to equal opportunities).

Ineligible for funding:

- Where a readily available alternative source of funding is available.
- Revenue projects.
- Schemes that have already received Council funding (unless it can be clearly demonstrated that this would not be 'top up' funding).
- Works that the City or County Council are under an immediate obligation to carry out (e.g. repair of dangerous footways)
- Play areas (S106 funding should pay for this resource)

Other Information:

The following categories of work were agreed as being eligible for funding by the Area Committees:

- Works in areas of predominately council owned housing
- Works to construct lay-bys where a comprehensive scheme can be carried out which not only relieves parking problems but achieves environmental improvements.

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